

Child's Name \_\_\_\_\_ Class Letter \_\_\_\_\_



**CHILD RELEASE POLICY AND PERMANENT PICK-UP SLIP**  
(You can find our detailed "Policy to Release Children" in the Policy & Procedure Booklet)

**\*A child may only be released to their parent(s) / guardian(s).**

Parent Name:

\_\_\_\_\_

Parent Name:

\_\_\_\_\_

**-OR-**

Person(s) authorized by the parent(s).

Please list below the names of the people that you will allow to pick up your child anytime during the school year. This would include grandparents, aunts, uncles, friends, classmates' parents, etc. **We will not release your child** to anyone **unless** his/her name appears on this list or if you have filled out a temporary pick-up slip for a particular day.

**The following people have permission to pick up my child for the 2023/2024 school year.**  
Please inform these people that we will ask for some type of identification if we do not know them.

Person's Full Name & Relationship to Child	Person's Best Contact Phone Number	Person's Alternate Phone Number

\*The only time a child will not be released to their parent is if we have documentation from the court stating that a parent has been denied access or has been granted limited access to see their child. The Giving Nest will maintain a copy on file and comply with the terms of the court order.

I, \_\_\_\_\_ agree and understand the information that is on the page.

Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_