



## THE GIVING NEST IN PLUCKEMIN ~ EXTENDED CARE

Extended care will be available every morning from 7:45 until class arrival and every afternoon from class dismissal until 5:00. There are two options for using this service:

**Extended Care As Needed** ~ You may call the school, email us as [pgivingnest@gmail.com](mailto:pgivingnest@gmail.com) or stop by the office to fill out a form at any time during the year. The registration form is on the reverse side of this one. The fee for this is \$10.00 per hour and \$6.00 for any part of a half hour. You will receive a bill at the end of the month.

**Extended Care On A Permanent Basis** ~ To use this option, please fill out the form below and return it to the school by "Explore the Classroom". In order to qualify for the permanent discounted rate of \$6.00/hour or \$4.00 for a half an hour, we require your child to be signed up for at least 6 of the 10 months. This rate will be adjusted into equal payments and will be included in your regular tuition bill. Once your request is processed you will receive a confirmation letter specifying the permanent care days, times and rate that will be added to your tuition bill. The next billing cycle after the request is received will reflect the new billed amount.

### REQUEST FOR EXTENDED CARE ON A PERMANENT BASIS

Early Care ~ 7:45 until class arrival time      After Care ~ class dismissal until 5:00

**CHILD'S NAME** \_\_\_\_\_ **CLASS** \_\_\_\_\_

**DATE EXTENDED CARE WILL BEGIN** \_\_\_\_\_

I will drop my child off on . . .

(only fill out the days you need early care)

Monday at \_\_\_\_\_ Tuesday at \_\_\_\_\_ Wednesday at \_\_\_\_\_ Thursday at \_\_\_\_\_  
Friday at \_\_\_\_\_

I will pick up my child on . . .

(only fill out the days you need after care)

Monday at \_\_\_\_\_ Tuesday at \_\_\_\_\_ Wednesday at \_\_\_\_\_ Thursday at \_\_\_\_\_  
Friday at \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Please be aware that it is very important that you are not late picking up your child from after care. Our staff is scheduled to leave at 5:00. If you are late picking up your child, you will be charged \$8.00 for every 15 minutes you are late. This may seem extravagant but we only have use of the building until 5:00. Please be considerate and be on time. Thank you!



# REQUEST FOR PLUCKEMIN EXTENDED CARE

## AS NEEDED BASIS

Early Care ~ 7:45 until classroom arrival time

After Care ~ class dismissal until 5:00

If you require extended care on an “As Needed Basis” for your child, please fill out the following information or just sign it and drop it off in the office. You may request extended care at any time throughout the year by calling the school or emailing us at [pgivingnest@gmail.com](mailto:pgivingnest@gmail.com). Whenever possible, please call the office the day before to make arrangements.

CHILD’S NAME \_\_\_\_\_ CLASS \_\_\_\_\_

DATE EXTENDED CARE IS NEEDED \_\_\_\_\_

IF BEFORE CARE, TIME ARRIVING \_\_\_\_\_

IF AFTER CARE, TIME YOU WILL PICK UP \_\_\_\_\_

The fee is \$10.00 per hour and \$6.00 for any part of a half hour.

You will be billed at the end of the month.

Please be aware that it is very important that you are not late picking up our child from after care. Our staff is scheduled to leave at 5:00. If you are late picking up your child, you will be charged \$8.00 for every 15 minutes you are late. This may seem extravagant but we only have use of the building until 5:00. Please be considerate and be on time. Thank you!

Signature \_\_\_\_\_ Date \_\_\_\_\_